

- 1. APPROVAL OF MINUTES:** Approval of the minutes from the August 25, 2014, and September 2, 2014, Potter County Commissioners' Court meetings.
-

MOTION was made by Commissioner Murguia: I make a motion that we accept the minutes as presented.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

- 2. BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments from the current fiscal year and to authorize the County Auditor to prepare a budget amendment effective 9-30-14 to make any necessary transfers for year end. Transfers will be made within departments whenever possible, otherwise contingency funds will be used. [Hood]
-

MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Ware.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

- 3. VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of August 20, 2014, through September 2, 2014. [Hood]
-

Commissioner Kelly, Judge Pro Tem, referenced Vouchers checks Nos. 157656-157922 and wire #430-431 in the total amount of \$1,736,009.01.

MOTION was made by Judge Ware: I approve.

SECOND for discussion was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Ware.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

4. INSURANCE REPORT: To recognize the insurance fund report. [Holland]

The insurance fund report was so recognized. See Documentation

5. TEXAS CONFERENCE OF URBAN COUNTIES: To consider and act upon approving membership in the Urban Counties and to authorize payment of dues for fiscal year 2015 in the amount of \$5,676. [Hood]

Randall Sims, District Attorney, explained the membership to Commissioners' Court.
Jason Patrick, Information Technology, gave an explanation to Commissioner's Court.

MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Ware.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote. See Documentation

6. TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES-TITLE IV-E-NON-FINANCIAL CONTRACT: To consider and act upon the approval of the contract between Potter County and Child Welfare and to authorize Judge Ware to sign the contract. [Hood]

MOTION was made by Commissioner Kelly: I make a motion that we approve the contract.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote. See Documentation

7. POTTER COUNTY PROJECTS: To hear a report on various Potter County Projects and to take any action necessary. [Head]

Mike Head, Facilities Maintenance Director, gave a report on various projects to Commissioners' Court. See Documentation

- 8. DISTRICT CLERK:** To consider and approve the Potter County District Clerk's Records Preservation, Restoration and Archive Plan 2014-2015. [Woodburn]
-

Caroline Woodburn, District Clerk, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the Potter County District Clerk's Records Preservation, Restoration and Archive Plan 2014-2015.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 9. HUMAN RESOURCES/COUNTY AUDITOR – PAYROLL ACCOUNTING PERIOD ADJUSTMENT:** To hear and act upon a recommendation by Human Resources/County Auditor to adjust the payroll accounting period, without changing the existing pay dates. [Holland, Hood]
-

Kay Holland, Human Resources Director, gave a report to Commissioners' Court.

Terry Easterling, CSCD Director, spoke before Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to approve the recommendation provided by Human Resources and County Auditor to adjust the payroll accounting period, without changing the existing pay dates, and to use the 2% approved COLA to offset the pay period change as per matter of public use.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

10. PUBLIC HEARING – TAX RATE – FISCAL YEAR 2014-2015:

- a. To hold the first public hearing on the proposed tax rate for Fiscal Year 2014-2015.
 - b. To announce the date, time, and location of the next public hearing on the proposed tax rate: Thursday, September 11, 2014, 5:30 p.m.
 - c. To announce that the vote on the adoption of the tax rate will occur on Monday, September 22, 2014, at the next regularly scheduled meeting of the Potter County Commissioners' Court. [Kemp]
-

Commissioner Murguia gave a presentation to Commissioners' Court and to the public with the intent to welcome public input and be fully transparent to the tax payers.

MOTION was made by Commissioner Kelly: I would like to adopt the dates as read, Thursday, September 11, 2014, 5:30 p.m. and then Monday, at our regular meeting, September 22, 2014.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

- 11. COUNTY PARKING LOTS:** To consider and act upon restricting parking on the County parking lot south of the Courts Building to County employees and other persons having business in the Courthouse or Courts Building by posting signs or taking other action. [Kemp]
-

MOTION was made by Commissioner Vaughn: I make a motion to post the signs as relevant to designate this as being Potter County property for business purposes.

SECOND was made by Commissioner Church.

AYES: Commissioners Murguia, Church, and Vaughn.

NOES: Commissioner Kelly and Judge Ware.

Motion carried by 3-2 vote.

- 12. DONATION FROM TXDOT – ROAD & BRIDGE:** To accept on behalf of the Road & Bridge Department a donation of 1500 cubic yards of RAP material from TXDOT. [Kemp, Cumpston]
-

Sebastian Aguirre, Road and Bridge, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we accept the 1500 cubic yards of RAP material from TXDOT for the Road and Bridge Department.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

- 13. EQUIPMENT PURCHASE:** To consider and act upon the following:
- a. The purchase of a tilting kettle from Mission Restaurant Supply in the amount of \$19,337.99 from Buyboard Contract #255-10. [Harder, Thomas]
 - b. The purchase of a commercial convection oven from Cooks Correctional in the amount of \$5,812.00. [Harder, Thomas]
 - c. The purchase of a Dell Blade server from Dell in the amount of \$7,410.25 from DIR Contract # DIR-SDD-1951. [Harder, Patrick]
 - d. The purchase of a Dell Backup Solution from Dell in the amount of \$55,270.92 from DIR Contract # DIR-SDD-1951. [Harder, Patrick]
 - e. The purchase of a Carryall 550 Utility Vehicle from West Texas Golf Cars in the amount of \$12,227.80 from Buyboard Contract #447-14. [Harder, Head]
-

MOTION was made by Commissioner Kelly: I make a motion that all items discussed be approved for purchase out of this year's budget.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 14. EQUIPMENT DONATION:** To consider and act upon accepting a donation from the City of Amarillo of a 1995 Spartan Fire Truck. [Harder, Lake]
-

Pat Fitzpatrick, Fire/Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 15. CONTRACT ADDENDUM:** To consider and act upon amending the Spillman Contract to increase the licensing for the Potter County Fire & Rescue Department. This is a sole source purchase and funds will be used from the Assistance to Firefighters Grant. [Harder, Fitzpatrick]
-

Pat Fitzpatrick, Fire/Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

16. COUNTY PROPERTY: To hear an update regarding the property at 2404 SW 6th Avenue. [Harder]

An update was given by David Harder, Purchasing Agent.

17. JAIL:

- a. Emergency Repair of domestic water supply Double Check Valves and Fire Suppression Water lines.
 - b. Emergency repair for the check valves that have failed the yearly inspection by Allen's.
 - c. Repair and replace primary and secondary check valves for the inlet water and the fire suppression system.
 - d. Add a secondary bypass to the inlet water and add turn off valves for each.
[Thomas, Head, Dempsey]
-

Sheriff Thomas and Ed Dempsey, Detention Center, gave a report to Commissioners' Court.

MOTION was made by Judge Ware: I approve (this emergency purchase with funds to come from the Contingency Fund).

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

18. EXECUTIVE SESSION: To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No Executive Session was held.

19. JAIL REPORT: To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 499 (92 female and none in Childress) was given by Commissioner Kelly, Judge Pro Tem.

20. COUNTY INSURANCE ITEMS: To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

21. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

Mike Head, Facilities Maintenance Director announced that the Texas Historical Commission has requested to hold their Regional THC Stewardship Program here at the County Courthouse on November 13, 2014.

Commissioner Church announced the dates and times for the public meetings in regards to the County Assistance District: October 6, 2014 – Bushland Middle School, 6:30 p.m.; October 7, 2014 - Valle de Oro Fire Station, 6:30 p.m.; October 8, 2014 - Highland Park Technology Room, 6:30 p.m.; October 9, 2014 – River Road High School Auditorium, 6:30 p.m.

Randall Sims, District Attorney, announced an item that will be placed on the next Agenda for September 22, 2014 - Asset Forfeitures and Future Legislative Session

Commissioner Kelly, Judge Pro Tem, adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, September 22, 2014, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 8th day of September, 2014.

Julie Smith, Potter County Clerk

By Stephnie Menke, Deputy